

## *New Student Registration 2019-2020*

**Place: Windfern School of Choice**

12630 Windfern Rd., Houston TX 77064

**August 13, 14, 15 & 16 8:00 a.m. – 3:00 p.m.**

**Registration will resume on August 26<sup>th</sup>, the first day of school.**

**Check the district website (<http://www.cfisd.net/en/>) for possible summer updates.**

If a new student plans to participate in summer practice or tryouts for band, football or volleyball, please contact the Registrar's office on or after July 22nd. These activities begin prior to the first day of school.

Students must be accompanied by an adult who is listed on the birth certificate, or who has judge-signed guardianship or paternity documents. Step-parents cannot enroll their spouse's child, but are welcome to bring documents and pick up forms to begin the process.

Supervisory Adults (for a student living apart from parent/legal guardian) need approval to enroll. Restrictions apply and additional notarized forms\* are required – please see form\* or ask for details.

*The following documents are required when registering students for school in CFISD: If your documents are incomplete, more than one visit may be needed to complete enrollment. If this student has attended any Cypress Fairbanks ISD campus in the past, please let us know where and when.*

- **Proof of residency** - At the time of registration, parents will be asked to provide proof of residency dated within the last 30 days. Documents that are provided should reflect the parent/legal guardian's name and street address.  
**Please be prepared to submit one item from Line A and one item from Line B.**
  - **Line A:** (Lessee) Verification in the form of your current lease / (Homeowner) Verification in the form of HCAD records, a mortgage statement, or closing documents.
  - **Line B:** Verification in the form of your current (within 30 days) light, gas, or water bill.
  - Notarized CFISD Verification of Address form\* for situations in which the parent/guardian does not own or rent directly. *See form\* for more details.*
- **Current immunization records** – see requirements on reverse side
- **Student's birth certificate** issued by the state
- **Valid driver's license or government issued ID** of the adult enrolling the student
- **Academic records from previous school** such as last report card, withdrawal form, unofficial transcript, EOC or other standardized test results
- **Student's Social Security card** if available
- **Court documents relating to the student** if applicable (guardianship, adoption, custody etc.)

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\* Notary service is not available on campus. These forms can be picked up from school in advance or printed from: <http://www.cfisd.net/en/parents-students/registration/admissions-attendance-and-transfers/>

\*\* Your attendance zone can be verified at: <http://www.cfisd.net/en/parents-students/registration/bus-and-campus-information/>