

SUMMER 2017
HIGH SCHOOL TRANSCRIPT REQUESTS
FOR CURRENT STUDENTS/RECENT GRADUATES

Transcripts are available at your home campus *through June 15th*.
ALL CAMPUSES AND OFFICES CLOSED ON FRIDAYS DURING THE SUMMER.

MID-SUMMER REQUESTS (June 19 – July 18)

Two Options :

ON-LINE SYSTEM

Website: www.cfisd.net,
Click "Parents & Students" and
under "Academics", choose
"Student Records and Transcripts"
Complete on-line form, pay with a
credit/debit card. **COST \$5.00**
Official transcripts can be sent to a
college, employer, scholarship
committee, etc.
OR unofficial transcripts mailed to
your home.

We will process your request within 3
business days.

**(Delay for orders placed June 29 – July 9
due to database summer maintenance)**

IN PERSON

Visit the Falcon Records Center
Monday-Thursday
June 19th - 29th
& July 10th – 18th
(Closed June 30th – July 9th for
summer database maintenance)

Hours: 7:30am-4:00pm
Location: 11330 Falcon Road
Houston, TX 77064
(across from Pridgeon Stadium)
PH: 281-517-2180

COST: \$2.00 cash or check only
No charge for TRex'd transcripts
**(No transcript requests processed in
person June 30th – July 9th due to student
database maintenance)**

OFFICIAL transcripts are never given directly to students/parents.

They must be sent directly to institution.

**Parents must have signed permission from students 18 and older, as
well as a copy of the student's drivers license, to make requests.**

Transcripts requests may be made at your home campus
when registrars return, beginning July 19th Mon-Thurs.